



**Preparing for In Person Camp: Questions to Consider Asking Your Host Camp Facility**

COCA-I Townhall, February 24, 2021

1. What requirements does a facility have as a site &/or program to rent the facility?
2. What COVID standards & policies will a RENTER need in place?
3. What COVID or standing camp policies and procedures/ practices will the FACILITY have in place? (i.e., cleaning, sanitation) regarding sites & programs they use.
4. Is there new language added to RENTER agreements/contracts?
5. What is the cancellation policy? When do we need to let you know? When would you let us know?
6. What are your enhanced cleaning/disinfecting protocols?
7. What preliminary health and safety protocols will be in place specific to COVID-19? For FACILITY Staff?
8. Does the FACILITY follow ACA field guide requirements or other authoritative source?
9. What will be the masking/distancing expectations of FACILITY/ RENTER?
10. How do you anticipate volunteer & camper check-in process changing?
11. What capacity / filling each cabin be? Is there a maximum capacity for RENTERS?
12. Who is providing PPE?
13. How will safety protocols effect activities or the schedule?
  - Is the ropes course going to be open?
14. Is there a plan to maximize outdoor activity space?
15. Do you anticipate staffing available to us would be different for residential?
16. What would meal times look like? (Schedule, seating, serving, special needs)
17. Will FACILITY staff be required to take a test / immunization prior to our camp start?
18. Will FACILITY have any rooms that can be used for isolation/quarantine?
19. What is your visitor/vendor policy this summer?
20. How the management of social distancing-pedestrian flow is occurring? (use of signage, wayfinding, closed corridors, no go zones, etc.?)
21. What vaccine requirements will be required by the RENTAL Group?
22. Is there co-indemnity around COVID-19?
  - i.e, Agreement waiver/release/Informed consent wording related to COVID will be agreed to?
  - Waiver/ identification /releases/ informed consent documents will need to be signed by participants (youth and adult/camper and staff).
23. Outbreak Plan?
24. Program plan?
  - Social distancing measures
  - Mask policy for each activity area.
25. What is your medical operating plan? (Getting/giving meds, location set up etc.)
26. What facility upgrades have you done?
  - Air flow – HVAC mitigation
    - Windows open
    - Fans Blowing
    - Filtration? MERV 13

- Air Purifying Units – Hepa filters

27. Bathroom use:

- Individualized or communal?
- Frequency of cleaning?
- Used/unused indicators for bathrooms?
- Type of cleaning products used? CDC approved
- Social distancing
- Sanitizer use

28. Food Service Plan:

- Dining hall layout
- Hand washing
- Table cleaning and sanitizing
- Food distribution
- Food service staff safety protocols.
- Vendor and delivery process

29. Housekeeping & Cleaning Measures

- Pre & Post arrival cleaning measures
- Post program cleaning procedure
- Cabin/common area cleaning schedule and procedure